

FACULTY OF HUMANITIES



EÖTVÖS LORÁND TUDOMÁNYEGYETEM — EÖTVÖS LORÁND UNIVERSITY

# ELTE BTK Welcome Week

Useful information for the start of  
the semester

**Monday, 2nd September 2019**

**Department of International Affairs**

# Contents

- TAJ card
- Tax card
- UNIQA Health Insurance
- Scholarship
- 36 credits





# TAJ card

**HATÓSÁGI BIZONYÍTVÁNY**

Neve:  
Leánykori neve:  
Anyja neve:  
Születési helye:  
Születési ideje:

**TÁRSADALOMBIZTOSÍTÁSI AZONOSÍTÓ JELE:**

Kiállítás dátuma: 1985. október 5.



# How to apply for your TAJ card?

- TAJ-card request sheet
- Authorization document, in which you authorize Quaestura Office to request and to receive your card. Please, ask two witnesses, who will also sign the document.
- Pages of the passport that include your personal data.
- Both sides of the accommodation reporting form
- And in case you already have it: both sides of the residence permit
  
- Please write on the copies this sentence: *"I hereby allow the use of the copy of my document in the TAJ card request procedure."*, and please sign it.





- The needed documents can be found at the Quaestura Office's website. <https://qter.elte.hu/Statikus.aspx/GyIK-TAJ>
- In case you could not start the request during the enrolment procedure, please start the request at Quaestura Office following the instructions at <https://qter.elte.hu/Statikus.aspx/GyIK-TAJ>
- *More information:* <https://www.elte.hu/en/health-insurance>

# Tax card





# How to apply for tax card?

- 19T34 form (You will receive in email. Hopefully)
- NAV (National Tax and Custom Administration of Hungary) sends representatives to ELTE
  - 17 September 8:00AM-10:00AM
  - 19 September 8:00AM-10:00AM
  - 24 September 1:00PM-3:00PM
- ELTE will receive the tax number and then you have to go to Quaestura for it!





# UNIQA Health Insurance

- For SH and SCYP scholarship holder
- Visit Quaestura Office
  - Check Neptun
- Deadline: 31 October 2019



# When do I receive the scholarship?

- You must have:
  - Tax number
  - Hungarian bank account
- First payment: around 10th October (2 payments)
- Each month (between 8th and 13th)
- December (2 payments: December and January)



# 36 credits

- Regulation of Tempus Public Foundation:
  - You must earn 36 credits within 2 semester.
  - In case if you don't have the 36 credits:

You will lose your scholarship 😞





Have a nice semester!

